

ORIGINAL

Ordinance 2023-22

SALARY AND COMPENSATION FOR NON ELECTED EMPLOYEES FOR 2024

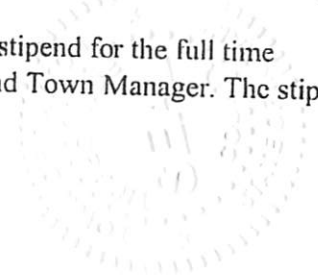
WHEREAS, Indiana Code Section 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the Town Clerk-Treasurer, the Town Marshal and other town officers and employees.

WHEREAS, the Town Council and the Town Utility Service Board wish to establish salaries for the year 2024.

Therefore, be it ORDAINED by the Town Council and Town Utility Service Board that the following salary schedule shall be in full force and effect on January 1, 2024. The ordinance reflects bi-weekly payroll amounts.

TOWN EMPLOYEES-1			Not to exceed
Title:	Rate Per:	General:	Total:
Town Marshal- EXEMPT (see attached)	Bi-weekly	\$2326.05	\$60477.27
Chief Deputy Marshal	Bi-weekly	\$1831.15	\$47610.00
Deputy Marshal	Hourly	\$28	\$23296.00
School Traffic Guard	Shift	\$21	\$7560.00
IDEX Coordinator	Hourly	\$16	\$2080.00
Town Manager	Bi-weekly	\$2000.00	\$52000.00
UNIFORM ALLOWANCE:			
Town Marshal	Once a year	\$600	\$600
Chief Deputy Marshal			
Deputy Marshal-Part time	Hourly	\$.29	\$300

- (1) Uniform allowance shall be paid to full-time officers with their January 2024 payroll and to part-time officers with their bi-weekly payroll to pay for clothing, supplies, and accouterments.
- (2) The town will contribute \$500.00 per month toward a healthcare stipend for the full time Marshal, and if applicable, the full-time Chief Deputy Marshal and Town Manager. The stipend shall be made through the payroll system, and deductions made in accordance with taxing authorities.



Handwritten signatures and initials, including 'MB'.

(3) The employee is responsible for the employee's portion of PERF of 3%. The town shall pay the employer's portion of PERF of 11% on behalf of the Town Marshal, the Chief Deputy Marshal, and the Town Manager.

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TOWN EMPLOYEES-2									
Title:	Rate Per:	General:	Water:	Wastewater:	MVH	Total:	Not to Exceed		
Laborer – part-time	Hour	N/A	N/A	N/A	100%	UP TO \$25	Varies based on hours		
Utility/ Street Assistant – part time	Hour	25%	25%	25%	25%	UP TO \$25	Not to exceed 35 hours		
Utility Clerk – part-time	Hour	N/A	50%	50%	N/A	\$10-20	Not to exceed 35 hours		

POSITION TITLE	ANNUAL STIPEND (paid in one installment)
Town Marshal	\$2116.70

The Town Council approves a one-time stipend to be paid in one installment by December 31, 2023, for the following employees in the following amounts:
 Chief Deputy Marshal \$4390.00.
 Such stipend shall not constitute compensation for purposes of Indiana Code Section 36-5-3-2.

2024 Holiday Schedule

- New Year's Day- January 1, 2024
- Martin Luther King, Jr.- January 15, 2024
- President's Day- February 19, 2024
- Good Friday- March 29, 2024
- Memorial Day- May 27, 2024
- Independence Day- July 4, 2024
- Labor Day- September 2, 2024
- Columbus Day- October 14, 2024
- Veterans Day- November 11, 2024
- Thanksgiving Day- November 28, 2024



MPB
MPB

REPORT ON THE RESULTS OF THE INVESTIGATION OF THE ACCIDENT WHICH OCCURRED AT THE ...

NO.	NAME	POST	GRADE	STATUS	REMARKS
1
2
3

... (Detailed report text) ...

... (Additional report text) ...



Thanksgiving Holiday- November 29, 2024
Christmas Eve Holiday- December 24, 2024
Christmas Day Holiday- December 25, 2024

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1 Floating Holiday will be awarded on January 1 each year for eligible employees to be used in a full-day increment observed at the discretion of the employee and their supervisor. To be eligible for floating holiday you must have successfully completed your probationary period.

The Personnel Policy Manual, as adopted on the 5th day of November 2012, and as updated from time to time, is incorporated herein. Leave of absences and other personnel policies are addressed in this manual.

In addition to the above salaries established above, the amount of \$25,000 shall be appropriated in the town budget for the town attorney's annual salary.

This ordinance is adopted in compliance with the Indiana Code Section 36-5-3-2, mandating the town legislative body to establish salaries for town officials, officers and employees.

This ordinance shall be in full force and effect on the date of its adoption, with the new salaries to take effect January 1, 2024.

Introduced on First Reading on the 28 day of December, 2023.
MOTION TO ADOPT ON FIRST READING MADE BY TOWN COUNCIL MEMBER Carla, AND SECONDED BY TOWN COUNCIL MEMBER Stan

AYES





NAYS

Attest:


Clerk-Treasurer





100. The undersigned hereby certifies that the above information is true and correct to the best of his knowledge and belief.

Very truly yours,
[Signature]

Witness my hand and seal this 10th day of June, 1912.

Notary Public for the State of Illinois

My commission expires on the 10th day of June, 1913.

RECORDED AND INDEXED
JUN 11 1912
CHICAGO, ILL.

1912

[Faint lines of text, possibly a list or schedule]



1912
[Signature]

 ORIGINAL

Town Marshal – EXEMPT

- A. The Town Marshal is exempt from the overtime provisions of the Fair Labor Standards Act and shall not be entitled to overtime compensation in any form. All sworn law enforcement personnel shall be paid pursuant to the salary schedule above.
- B. The Town Marshal shall be entitled to a flexible time schedule, such that if the Town Marshal is required to work outside of his regularly scheduled hours for the benefit of the Town, that he shall be able to exchange his regularly scheduled hours for those worked outside of his regularly scheduled hours. This shall operate such that if the Town Marshal normally works 8 hours each day Monday through Friday, and he works 8 hours on a Saturday, he may refrain from working 8 hours the following Monday, or some combination of hours during the following two (2) weeks in exchange for the 8 hours worked on a Saturday. The hours exchanged shall be a 1:1 ratio. The exchanged hours must be used within two (2) weeks of occurrence. There shall be no additional compensation for hours which the Town Marshal fails to exchange, nor shall there be any accumulation of exchanged hours. The Town Marshal shall consult with the Police Liaisons to determine which hours shall be exchanged.



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A. The Town Planning is derived from the ordinance provisions. The plan is approved by the Board of Selectmen and the Board of Health.

over the course of the year. The Board of Health is responsible for the health of the town and the Board of Selectmen is responsible for the general welfare of the town.

B. The Town Planning shall be subject to a public hearing and the Board of Selectmen shall have the final authority to approve or disapprove the plan.

The Board of Health shall have the final authority to approve or disapprove the plan. The Board of Selectmen shall have the final authority to approve or disapprove the plan.

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