

*TOWN OF  
DAYTON, INDIANA*

 ORIGINAL

*Town Council Meeting*

**SETTLED:**  
1827

**INCORPORATED:**  
1970

**Minutes of  
July 16, 2024  
7:00 p.m.**

These minutes are not intended to be a verbatim transcript.  
Audio of this meeting is on file in the Town Clerk's Office.

**TOWN COUNCIL:**

Marc Buhrmester, Town Board President  
Rocky Richards, Town Board Vice President  
Carla Snodgrass, Utility President  
Leah Copas, Utility Vice President  
Steve Schuhle, Council Member

**CLERK-TREASURER:**  
Bridget Cadwallader

Board President Marc Buhrmester called the meeting to order. Present were Marc Buhrmester, Rocky Richards, Leah Copas, Steve Schuhle, Carla Snodgrass. Also present were the Town Attorney, Alicia Albertson, Town Clerk-Treasurer, Bridget Cadwallader, and Town Marshal Robert Taylor.

**Attorney:**

Alicia discussed the updated non-elected salary ordinance. Marc made a motion to suspend the rules and read by title only ordinance 2024-17. Leah seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries. Bridget read ordinance 2024-17 by title "Ordinance 2024-17 Salary And Compensation For Non-Elected Employees for 2024." Marc made a motion to suspend the rules and adopt Ordinance 2024-17 on first and second reading. Leah seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-no, Leah-yes, Steve-yes. 4-1  
Marc made a motion to adopt Ordinance 2024-17 on first reading. Steve seconded the motion. Roll call vote. Carla-no, Marc-yes, Rocky-no, Leah-yes, Steve-yes. 3-2

Alicia discussed the traffic study on Dayton Road and the ordinance regarding the revised traffic schedules. Steve made a motion to suspend the rules and read by title only Ordinance 2024-18. Rocky seconded the motion. Bridget read Ordinance 2024-18 by title "An Ordinance Amending The Traffic Schedules To Establish Revised Traffic Schedules." Steve made a motion to suspend the rules and adopt ordinance 2024-18 on first and second reading. Rocky seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries. Steve made a motion to adopt ordinance 2024-18 on first and second reading. Rocky seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

**Allowance Docket:**

Marc made a motion to approve the June 2024 Allowance Docket in the amount of \$25,315.05. Rocky seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, Marc-yes, Carla-yes. Motion carries.

**Claims Docket:**

Marc made a motion to accept the claims docket dated July 16, 2024, in the amount of \$146,001.06. Steve seconded the motion. Carla asked about the description on the claims docket under payroll for



clerk's stipend. It said Bi-Annual in the description and should have said semi-annual. Rocky asked about the DC Construction amount on the claims docket and what this was for. Carla and Bridget gave explanation. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

**Reports:**

Marc made a motion to approve the following reports dated June 2024, Appropriation Report, Bank Reconciliation, Fund Report, and Revenue Report. Leah seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

**Approval of Minutes:**

Marc made a motion to approve the Utility Board Meeting Minutes dated June 18, 2024, and the Regular Town Board Meeting Minutes dated June 18, 2024. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

**Clerk-Treasurer Report:**

Bridget spoke about the closeout of the 2023 CCMG and applying for the grant for next year. She discussed ERC Certification with INDOT for the CCMG. She also discussed signing documents for CCMG.

Marc made a motion for Bridget to sign documents as being an ERC Certified Official for CCMG paperwork. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

Bridget discussed 2025 Budget. She stated the dates for the Budget Public Hearing and Budget Adoption. The public hearing will be on September 17, 2024, and the adoption hearing will be on 10/15/2024. She also discussed having a budget session meeting next month. Bridget discussed the Fire Contract for 2025. Bridget discussed the Baker Farms Phase Three Contract. Leah made a motion for Marc to sign the Baker Farms Phase Three Contract. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries. Bridget discussed minutes from January 2024. Bridget stated there is not a separate Utility Board Meeting Minutes. Bridget explained how the Utility board and town council meeting minutes were all inclusive because there was not a separate meeting. Bridget asked that the board agree to and sign the document stating the clarification with this. Bridget discussed the cost for the town's portion of the CCMG grant for next year, if we did all the streets that were on the list. Marc discussed Hine drive being a big cost and that it is in decent shape. Our cost would be \$176,000.00 if we take Hine Drive off the list. Leah made a motion to pass the CCMG street list without Hine Drive on it. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

**Town Manager:**

Nate gave an update on the crack sealing. The board discussed options for completing the crack sealing at the police station. Nate gave an update on the landscaping at the police station. He stated that the landscaping should be completed by the end of the week. Nate gave an update on the roof repair. He stated the roof has been fixed and so far, no leaks have been seen. Nate discussed BL Anderson fixing the clay valve at the meter house, it is in good working order now. Nate stated the Dayton Road signage is complete. Nate discussed the fencing bids for the community center. Rocky made a motion to approve purchasing fencing from Midwest Rentals for \$540.00. Carla seconded the motion. Roll call vote. Steve-yes, Leah-no, Rocky-yes, Marc-yes, Carla-yes. Motion carries.

Nate explained the issue with the meter pit on Delaware Street. The board discussed this issue with Nate. Nate discussed the damaged Storm water castings in Baker Farms. Marc asked Nate about plans for flushing the hydrants. Further discussion regarding hydrant flushing and maintenance by the board and Nate.

**Police:**

Scott discussed the TASER's from the county. Steve made a motion to move forward with Resolution 2024-19 A Resolution Accepting The Transfer Of Taser X266P Device And Related Equipment From

Tippecanoe County To Town Of Dayton, Indiana. Leah seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, Marc-yes, Carla-yes. Motion carries.

Scott discussed the need for a new laptop for the police vehicle and explained the different bids. Marc made a motion to allow Scott to spend up to \$1400.00 on a new computer, additional RAM, and whatever upgrades needed for the power supply in the squad car. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes, Steve-yes. Motion carries.

Scott gave an update on the police vehicle. The police vehicle has been stripped and ready to sell.

Bridget stated the town is registered for Govdeals.net.

**New Business:**

N/A

**Old Business:**

Marc discussed town hall handrails. Rocky gave an update on the new banners. Nate asked permission to order more flags. Marc discussed the livestream audio and the possibility of a microphone in the ceiling. Marc discussed the unsafe structures at 304 Dayton Road and 549 Hine Drive. He mentioned preenacting a fine at this meeting or waiting until the next meeting. Marc mentioned the work that he saw that has been done on Hine Drive. Marc and Alicia discussed the fines that could be assessed. Alicia discussed the possibilities of what the outcome would be if the work is not completed and fines, if assessed, were not paid. Leah made a motion to fine the owner at Hine Drive \$1250.00 if the repairs are not completed by August 6, 2024. We will send a letter to inform them of the fine incurred and they have until August 20, 2024, to pay the fine and make the repairs. Marc seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, Marc-yes, Carla-no. Motion carries.

**Public Comment:**

Vickie Beavers of Main Street asked about the MS4 Coordinator being just for residential. Marc stated it is for both residential and commercial. Vickie asked Bridget about the CCMG certification. Bridget gave explanation. Vickie asked about the pit on Delaware Street. Marc gave explanation. Vickie asked about the stipulations on the unsafe structures and who would check to see if the work has been completed. Leah and Alicia gave an explanation. Marc stated he would check the properties. Alicia gave details regarding trespassing on property and our options.

**Council Comment:**


Leah stated she is working on a fall festival that she would like to discuss at the meeting next month.

**Adjourn:**

Marc adjourned the meeting.

Attest:

 ORIGINAL

  
Bridget Cadwallader

Clerk-Treasurer

Minutes prepared by Bridget Cadwallader

