

**TOWN OF  
DAYTON, INDIANA**

Original

**TOWN COUNCIL**

**SETTLED 1827**

**INCORPORATED 1970**

**Minutes of  
June 13, 2022**

These minutes are not intended to be a verbatim transcript.  
Audio of this meeting can be found at [Dayton.in.gov](http://Dayton.in.gov).

**TOWN COUNCIL:**

Jen Manago, Town Board President  
Stan Kyger, Town Board Vice President  
Ron Koehler, Utility President  
Carla Snodgrass, Utility Vice President

**CLERK-TREASURER:**

Board President Jen Manago called the meeting to order. In attendance were Council Members Carla Snodgrass, Stan Kyger and Ron Koehler. Also present were Attorney Alicia Albertson, Town Manager Mark Harlow and Marshal Taylor.

**Attorney:**

UZO Ordinance 103 – at-home service providers. Alicia explained that if we vote no it will not apply to the Town of Dayton. If we vote yes or do nothing it will apply. Ron remembered how many cars Doctor Taaffe had with his one-person office. He worries about residential areas having that. Jen expressed concerns dealing with extra cars on the street at certain times, concerns about kids on the street when strange cars were around, and strange cars around at all hours. She wanted to vote no.

Cindy Marsh 749 Shady Lane commented that there was an allowed business in her neighborhood and besides the owner there was at least one employee, maybe more. The owner had a large lot and a large drive and so they had the room but in Deerfield or the older part of town it would be a mess. She doesn't think the list should be expanded.

Jen made a motion to deny UZO 103 allowing medical professional home occupations. Ron seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

UZO Ordinance 104 – Haven House for kids to go to until they're placed in foster care. They are residential type settings. Stan made a motion to adopt UZO 104, Dayton Ordinance 2022-5. Ron seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

Maintenance Agreement with Keystone has been reviewed and can be approved. Jen made a motion to approve the Keystone Agreement and allow Ron to sign. Carla seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

gm  
rk  
cs

### Allowance Docket

Jen made a motion to approve the allowance docket for May 2022. Carla seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

### Claims

Jen Manago made a motion to approve the Claims Docket dated June 13, 2022 in the amount of \$81,249.97. Carla seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

Jen explained the Boilermaker Special will be here for the children's parade and she needs approval to pay them \$500 after the event. Stan seconded. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

### Approval of Reports

Waiting for bank recs.

### Approval of Minutes

Jen made a motion to approve the following minutes: May 19, 2022 Town Council, May 24, 2022 Bid Opening, and May 31, 2022 Bid Awards. Carla seconded. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

### Clerk-Treasurer Office/ Planning Grant Update

Jen explained that our grant was in jeopardy because we were in bad standing with the Department of Revenue because of unpaid taxes from 2018, 2019, 2020, and 2021. We paid the taxes as soon we knew about it and she was able to get the penalties waived but the interest was still there. The interest is the responsibility of the former clerk. Alicia sent Jen to the State Board of Accounts. They said we can pay the interest so our account will be in good standing, and they will make the former clerk pay it in the audit.

### Marshal Taylor

- GPS for town vehicles. He looked at numerous companies and felt the hard-wired systems offered by Verizon were the best fit and have best customer service.

Jen made a motion to allow Scott to contact Verizon and get the plan where Verizon installs the units in the four town vehicles. Carla seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

- Solicitation Ordinance needs updated. He has an ordinance from Plainfield that does a good job. He would like to pattern our ordinance after that with some modification. Applications would be picked up in Clerk's office and applicants would provide their own criminal history. Applicant selling anything requiring a Health Department permit would be required to provide the permit. He would remove the fingerprint requirement. The bond could be replaced by proof of liability insurance. Discussion followed. Cindy Marsh 749 Shady Lane. Her solution is to ban solicitors. Alicia will check if that's allowed. Groups such as Girl Scouts would be excepted.

gm  
ru  
cp





ORIGINAL

- Transmission went out on one of the 2015 squad. He's still looking for someone who can get it in soon. He will contact Guaranteed Transmission on the recommendation of Stan and Ron. He will also look into prices of new cars.
- There are two lights and a faucet that need replaced at the police station. He will call Nate.
- Cyber Security Training. He has found one that is free for .gov accounts. All county employees with an email account have to have the training. He will look into it for Dayton.

### **Ordinance Change Discussion**

Jen enumerated ordinances that need to be updated: Ordinance #31.021(a) says meetings are first Monday and we actually meet on second Monday. Ordinance 31.021(b) says special meetings require 72 hours notice but the open door laws says 48 hours. Alicia said she knows the requirement is 48 hours. The Voting Cycle should match the Presidential Election Cycle. Jen would like to match Presidential Cycle for higher turnout. Stan suggested we alternate terms so we don't have everyone up for election at the same time. Eliminating wards could also be considered. Alicia will check into what's allowed.

### **BF&S Structural Engineering**

BF&S is drawing up what needs to be done in front but they want a structural engineer to look at it first. The cost is \$400 from Acore.

Stan made a motion to hire a structural engineer. Carla seconded. Roll call vote. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

### **Dayton Road Center Stripe**

Ron described how the last striping was off center by 8 or 12 inches. He called the company who did the striping. They need a letter from the council they will restripe from the tracks to Shady Lane.

Stan made a motion to send the letter to the striping company to have Dayton Road restriped from the tracks to Shady Lane. Ron seconded. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

### **Wesleyan Drive Donation of Land**

The church and Ron and Cindy are donating the land for the culdesac. Colin will get the legal descriptions to Alicia and she will do the deeds.

### **Employee Appreciation**

Jen would like to spend a little money to show appreciation to town employees (not elected officials) for maybe a catered lunch and small gifts.

Stan made a motion to spend up to \$300 for employee appreciation. Ron seconded. Stan – yes, Ron – yes, Carla – yes, Jen – yes. 4-0.

### **Public Comment**

*Handwritten signatures and initials:*  
gm, Ru, cds



ORIGINAL

Cindy Marsh noted that both Shadeland and Otterbein had elections in a Presidential Election year. Alicia stated that she had looked at the statutes and we could do elections in an election cycle and we could stagger terms.

**Council Comment**

Jen said that BF&S is paying for the Boilermaker Special.

She is excited that the Pumpkin Patch is looking great but we need scarecrows.

Children's Parade is still on and posters are up.

Ron thanked the Dayton United Methodist Church for helping a lot of Dayton families. They donated \$17,000.

He would like the board to plan for mixed development instead of warehouses on Carr Family land.

**Jen Manago adjourned the meeting.**

**Attest:**

  
\_\_\_\_\_  
Jen Manago, Council President

*Minutes prepared by Jen Manago*

