

**TOWN OF DAYTON**

**Town Board Meeting**

**SETTLED 1827**

**INCORPORATED 1970**

**Minutes of  
May 21, 2024**

These minutes are not intended to be a verbatim transcript.

**TOWN COUNCIL:**

Marc Buhrmester  
Leah Copas  
Rocky Richards  
Carla Snodgrass  
Steve Schuhle

**CLERK-TREASURER:**

Bridget Cadwallader

Marc Buhrmester called the meeting to order. Board members present were Marc Buhrmester, Rocky Richards, Carla Snodgrass, and Steve Schuhle. Also present was the town attorney, Alicia Albertson, Clerk Treasurer Bridget Cadwallader, and Marshal Taylor.

**Attorney:**

Alicia discussed our lawn waste ordinance and addition to our nuisance ordinance. Marshal Taylor asked if the board could table this until next month so Mr. Taylor can look over it. Steve announced tabling this until next month.

Alicia discussed the Leaf pick up contract. Marc elaborated on having understanding that the dates of leaf pick up are subject to change. Marc made a motion to accept the contract for signature. Carla seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0.

**Allowance Docket:** Marc made a motion to approve the April 2024 Allowance Docket in the amount of \$24,088.64. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**Claims Docket:** Marc made a motion to approve the May 2024 Claims Docket in the amount of \$165,574.19. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

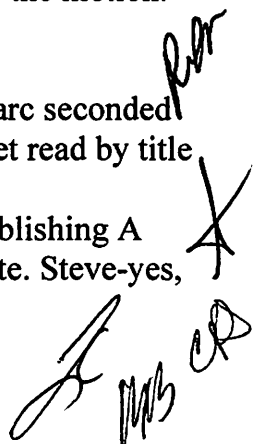
**April 2024 Appropriation Report, Fund Report, Revenue Report, and Bank Rec.:** Marc made a motion to approve the April 2024 Appropriation Report, Fund Report, Revenue Report, and Bank Rec. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**Minutes:** Marc made a motion to approve the following minutes; April 16, 2024, Utility Board Meeting Minutes, April 16, 2024, Town Board Meeting Minutes, April 17, 2024, Executive Session Meeting Minutes, and May 9, 2024, Executive Session Meeting Minutes. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**Clerk-Treasurer:**

Bridget explained the Capital assets policy. Carla made a motion to read by title only. Marc seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0. Bridget read by title only; "Ordinance 2024-5, An Ordinance Establishing A Capital Asset Policy."

Carla made a motion to suspend the rules and pass Ordinance 2024-5 An Ordinance Establishing A Capital Asset Policy on first and second reading. Marc seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.



Carla made a motion to adopt Ordinance 2024-5, An Ordinance Establishing A Capital Asset Policy on first and second reading. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0.

Bridget discussed the Opioid Fund and what it could be spent on as far as the unrestricted portion of the fund.

Bridget discussed the Annual Clerk Treasurer School in June in South Bend and asked the board for approval to attend and stay overnight in a hotel for one night. Bridget gave the pricing details. Marc made a motion to allow Bridget to attend the training. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**Town Manager:**

Marc asked Nate if we could address the flags. Nate spoke about this and stated he would be putting them up in the next few days.

Nate discussed the town hall parking lot, police station, and the meter house being re-sealed. He stated he and Mike could do the work. To stripe town hall will need to be hired out. The board discussed companies that could stripe the lot. Marc made a motion to spend up to \$2200.00 to crack seal town hall, police station, and the meter house. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

Nate discussed the mechanical issues with the dump truck. He took it to Rods here in Dayton. He gave details of what needed to be repaired. Marc made a motion to spend \$1152.39 at Rods to repair the dump truck. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

Discussion amongst board members regarding the town dump truck and the hydraulic cylinder needing repaired. The amount of the quote is for approximately \$2500.00 from Rowe that Nate got from them. Steve made a motion to approve getting the dump truck hydraulic cylinder fixed for approximately \$2500.00. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

Marshal Taylor discussed possible landscaping at the police station between the two buildings due to the mud. Carla asked for a few quotes.

Nate discussed potholes in the alley by Red Bird Café. He also discussed the storm casting at the ball field not being secure. Steve made a motion to allow Nate to fill the potholes in the alley and the storm casting by the ball field to be repaired and filled with concrete. Rocky seconded the motion. Carla asked if we had an approximate cost for the concrete. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**2024-2 CCMG**

Marc discussed the 2024-2 CCMG Grant and the Paser Rating Report. He explained the deadline dates we must meet to be eligible for the grant.

The following streets were discussed for resurfacing: The two cul-de-sacs on Shady Lane, Market Street between College Street and Ricks Drive, Ricks Drive between Walnut Street and South Street, Delaware Street from Walnut Street to the North end, Hine Drive, College Street between Dayton Road and Conjunction Street, Main Street between Washington Street and Delaware Street, Conjunction Street between College Street and Cagles Mill Drive. Resurfacing streets is one application. The following streets were discussed for crack and seal: Washington Street between Walnut Street and Meadow Drive, Cagles Mill Drive between Conjunction Street and the Cul-De-Sac. Crack Seal is one application. BF&S will do estimates on them. Sidewalks that need repaired or replaced can be done if the street is being done. Marc discussed the fees for BF&S to do the engineering work for the CCMG Grant in the amount \$54,400.00. Colin from BF&S explained the work they do for the CCMG Grant. Work on the streets will occur in 2025. Marc made a motion to hire BF&S to facilitate the 2024-2

CCMG Grant Program Assistance. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0.

Marc discussed the MaCallister Machinery Expansion. BF&S explained the expansion in detail and the pre-construction meeting. Marc made a motion to approve the MaCallister Machinery Expansion Project. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**Marshal Taylor:**

Scott asked the attorney about the Deadly Force Resolution Policy. Scott asked if he could review it and bring it to next month's meeting. Scott discussed the speed limit study. LTAP will be performing this study at no cost to us. The results will be given to us upon completion of the study, in May or June. Scott discussed the broken body cameras and asked to purchase another one for \$522.00. Marc made a motion to purchase the camera for \$522.00. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0. Scott discussed the laptops in the police vehicles and the age of them. He received a grant for a new computer and printer for the police vehicle.

**New Business:**

Marc discussed the quality of the livestream audio. He spoke with Mike, the individual that installed the equipment. Mike suggested the installation of a mixer. Marc discussed the SIA Grant. He thinks we should try and pursue the grant.

**Old Business:**

Marc touched base on the handrails for town hall. He also mentioned the farmer's market. Rocky discussed the banners for the light poles. Marc made a motion to allow Rocky to order/purchase five banners for the light posts. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0.

Marc discussed stipends for the remainder of 2024. He proposed stipends for Bridget, Evan, and Scott. Alicia elaborated on the clerk-treasurers salary and Indiana Code. Stipend is not considered compensation. Bridget contacted the State Board of Accounts regarding stipends and compensations. Alicia explained the difference between a hired role versus an elected role and the Indiana Statute. Marc explained the stipends that Bridget and Evan received in late 2023 and the stipend Scott received in early 2024. Marc made a motion to give a stipend in July and in October to Scott in the amount of \$1058.35, Evan in the amount of \$2195.00, and Bridget in the amount of \$7776.00 payable one time in July and one time in October 2024. Marc gave salary amounts for other clerk treasurers in other towns. Steve seconded the motion. Further discussion amongst council members regarding stipends. Roll call vote. Steve-yes, Marc-yes, Carla-no, Rocky-yes. Passes 3-1.

**Public Comment:**

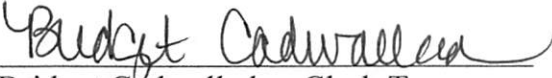
None

**Council Comment:**

None

Marc Adjourned the meeting.

**Attest:**

  
Bridget Cadwallader, Clerk Treasurer  
*Minutes prepared by Bridget Cadwallader*

