

**TOWN OF DAYTON**

**UTILITY BOARD MEETING**

**SETTLED 1827**

**INCORPORATED 1970**

**Minutes of  
May 21, 2024**

These minutes are not intended to be a verbatim transcript.

**TOWN COUNCIL:**

Marc Buhrmester  
Leah Copas  
Rocky Richards  
Carla Snodgrass  
Steve Schuhle

**CLERK-TREASURER:**

Bridget Cadwallader

Carla Snodgrass called the meeting to order. Present were Carla Snodgrass, Marc Buhrmester, Rocky Richards, and Steve Schuhle. Also present were Alicia Albertson, town attorney, Bridget Cadwallader, clerk-treasurer, and Robert Taylor, town marshal.

**Ryan O’Gara:**

Ryan O’Gara with Area Plan Commission explained UZO. He gave details about UZO Amendment 108: An amendment to establish a new zoning district, R1T, specifically for single-family zero-townhouses and to eliminate a zoning district, R1Z, a zone for single-family zero-lot line housing. He gave details about USO Amendment 13: A companion to UZO Amendment 108, this amendment to the Unified Subdivision Ordinance would create a procedure for townhouse subdivisions.

Carla made a motion to approve UZO Amendment 108 and USO Amendment 13. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0.

**Brandi Bass-Combat Cookies:**

Brandi Bass with Combat Cookies asked the council to approve a temporary road closure of Harrison St. from Main St. to Walnut St. on July 14, 2024, from 9:30 a.m. until 2:30 p.m. This is a community event for a car show that will be held at Red Bird Café.

Rocky made a motion to approve Brandi Bass’s request to close Harrison St. from Main St. to Walnut St. Steve seconded the motion. Council comment from Carla stating her concern for allowing road closure. Roll call vote. Carla-No, Marc-Yes, Rocky-Yes, Steve-Yes. Passes 3-1

**Trash Bids:**

Marc discussed the flaws in the bids we received. Alicia explained that the board could reject the bids and re-publish to accept new bids. Carla made a motion to reject all bids as non-responsive. Steve seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0. The board and town attorney agreed on a special meeting on June 11, 2024, at 6:00p.m.

**Old Business:**

Adjustment Report for January 2024, February 2024, March 2024, and April 2024: Carla made a motion to approve the adjustment reports for January, February, March, and April 2024. Marc seconded the motion. All board members were in favor. Motion carries 4-0.

Water Testing: Carla explained the water testing that is required by the state. Nate gave the breakdown of all testing requirements. Dan Torres provided Carla with documentation of the price for all tests. Marc made a motion to accept the quotes for \$450.00 and \$400.00 plus 10 percent for required testing. Carla seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**OCRA Grant-Water Study:**

Shannon McLeod with Priority Project Resources spoke about the grant. She explained that more than one utility would have to be studied. She explained the pricing, process, and further details regarding the grant study. Discussion amongst council members regarding the grant. A minimum of 20 percent matching grant for construction. Marc made a motion to hire Shannon McLeod with Priority Project Resources to do the three-utility study grant. Steve seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Steve-yes. Passes 4-0.

**Duke Energy:**

Carla discussed Duke Energy's LED program. She gave details regarding the pricing, rebate, savings, and maintenance options. Marc made a motion for Carla to move forward and facilitate the Duke Energy LED Option 1 program. Rocky seconded the motion. Roll call vote. Steve-yes, Rocky-yes, Marc-yes, Carla-yes. Passes 4-0.

**Public Comment:**

Ken Taylor on Walnut St. asked about the flags being put up.

**Council Comment:**

None

Carla closed the Utility Board Meeting.

**Attest:**

Bridget Cadwallader

Bridget Cadwallader, Clerk Treasurer

*Minutes prepared by Bridget Cadwallader*

*RC*  
*MB*  
*MB*