

TOWN OF DAYTON, INDIANA

ORIGINAL

Town Council Meeting

SETTLED 1827

CORPORATED 1970

Minutes of

April 21, 2026

7:00pm

APPROVED

These minutes are not intended to be a verbatim transcript. Audio of this meeting is on file in the Town Clerk's Office.

TOWN COUNCIL:

UTILITY CLERK

Marc Buhrmester, Town Board President  
Rocky Richards, Utility Board President  
Steve Schuhle, Town Board Vice President  
Carla Snodgrass, Utility Board Vice President  
Mike Harris, Board Member, Streets & Roads

Susie Sheffer

Marc Buhrmester, Town Council President, called the meeting to order. Present were Rocky Richards, Marc Buhrmester, Mike Harris and Steve Schuhle. Carla Snodgrass was Absent. Also present were Eric Burns, Town Attorney, Robert Taylor, Town Marshal and Kurt Delzer, Town Manager.

**Attorney** - Eric Burns reported to the Council that he had no update for the council in regard to the transfer of the County's right of way on Dayton Road South for Dayton's portion of E 375 S. The County is still working on the legal agreement and drawings.

**Billboard Land Lease** –Eric explained to the Council that they have two options to choose from to lease the land that the billboard stands on. The first option would be to get two appraisals on the land and take the average of the two and put a notice in the newspaper for the public to submit bids.

The alternate method, which is allowed by the State Statute, allows the Council to make a finding that says it is not practical to use the first double appraisal method and that you wish to use the simpler method. With this alternate method the Council would put a notice in the newspaper notifying the public that there is a piece of ground that the Town of Dayton

*Handwritten signatures and initials:*  
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is interested in leasing. The goal then would be to get a monthly fee, a quarterly fee or even an annual fee.

If the Council decides to follow the non-appraisal method they must make a motion, second the motion and approve **Resolution 2026-13 Approving the Use of the Indiana Code That Allows a Company to Lease Certain Real Estate in the Town of Dayton**. Marc Buhrmester, President of the Council made a motion to suspend the rules and pass Resolution 2026-13 on first readings. Steve Schule seconded the motion. Roll Call Vote: Mike-Yes, Steve-Yes, Rocky-Yes, Marc-Yes. Motion carried 4-0

Marc said that he would submit the notice to the newspaper. The notice would state that all bids must be returned by June 10, 2026, by 12:00pm. The opening of the bids could then be held on June 16, 2026, at the Town Council Meeting. Steve said he would be the point person who will intercede between the proposer and act on behalf of the town for the lease and determine who it is that he would recommend. Marc said that there are three companies that lease billboards and that we should send them copies of the Notice. Steve said that he would send a copy of the Notice to those three companies.

Steve Schule made a motion to approve the notice of request for a proposal letter to be handled and sent out. Marc seconded the motion. Roll Call Vote: Mike-Yes, Rocky-Yes, Steve-Yes, Marc-Yes. Motion carried 4-0

Eric said that the Council could then hold an Executive Session, since it pertains to real estate. This would keep it private between the Council and that one bidder. You are not allowed to tell one bidder what another bidder has said until everything is over. So that no one gets an advantage.

The Council then puts a Notice in the newspaper announcing that there will be a Public Hearing at the Dayton Town Hall awarding the bid.

**Allowance Docket** – Marc made a motion to accept the March 2026 Allowance Docket for \$23,569.08. Steve seconded the motion. Roll Call Vote: Mike-Yes, Steve-Yes, Marc-Yes, Rocky-Yes. Motion carried 4-0

Marc made a motion to approve an additional 20 hours for Mark Harlow. Mark worked these hours while Kurt Deltzer was out on vacation. Mike seconded the motion. Roll Call Vote: Steve-Yes, Rocky-Yes, Marc-Yes, Mike-Yes Motion carried 4-0

**Claims Docket** – Marc made a motion to accept the Claims Docket for \$193,666.64. Steve seconded the motion. Roll Call Vote: Mike-Yes, Steve-Yes, Marc-Yes, Rocky-Yes. Motion carried 4-0

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**Reports** – Marc made a motion to accept the Appropriation Report (February 2026), the Bank Reconciliation (February 2026), the Fund Report (February 2026), and the Revenue Report (February 2026). Steve seconded the motion. Roll Call Vote: Mike-Yes, Steve-Yes, Marc-Yes, Rocky-Yes. Motion carried 4-0

**Clerk-Treasurer Report** -None

**Area Plan Representative Report:**

- **Ordinance 2026-12 : Amendment #125** This amendment would allow the County to put residential spaces in buildings where they typically would put in commercial businesses. It is just in their area-CBW Zone 3. The County has many multi-story buildings in which there are apartments above and now they want to be able to also put residential in the space below as well. This amendment has no impact on the Town of Dayton. The attorney, Eric Burns, said that the Council can vote on this amendment or do nothing and it will pass and will become effective in the Town of Dayton as well. Steve moved to table Amendment #125 to Ordinance 2026-12.

**Police Report:** Scott Taylor, the Town Marshall, addressed the Council. He said that the town had purchased a new squad car this year and that he intentionally left out budgeting for an AED for that car. We currently have two AEDs for each of the other squad cars. Since these AEDs are portable, he felt it would be just as easy to grab one of those and put it in the third squad car. However, the part-timers have forgotten to put one in their squad car at the beginning of their shift. Officer Jm Knogge was able to obtain a new AED at no cost to us through his contacts at the Tipton Count Health Department which is valued at approximately \$1,500.00

**ADA Coordinator Report:** None

**New Business:** Marc informed the Council that we will interview each of the three Clerk-Treasurer applications in a Special Meeting. He will call a Special Meeting on Tuesday, April 28<sup>th</sup> at 6:00pm. At the end of that Special Meeting, we hope to appoint a new Clerk-Treasurer.

The Town Marshall will run a quick Criminal and Civil background check on each of the applicants prior to the meeting. Janet Alexander with Local Government Services will be here to help conduct the interviews.

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**Public Comment:** None

**Council Comment:** Steve asked if we were getting many inquiries on the lot across the street from the Town Hall. Marc said yes, we have received some inquiries but nothing serious.

Mike Harris said that he recently spoke with Greg Melakis, the contractor out at Baker Farms. Greg was concerned about the Cost Recovery Fee for the pipeline he installed for water and sewer to Baker Farms. If someone hooks on to that pipeline, will he get some kind of percentage to recover some of his cost. Eric Burns, the attorney, stated that that is the standard way it goes in a Utility Service Agreement. BFN&S has written many Utility Service Agreements. We just need to verify that this is included in the Utility Service Agreement.

Marc mentioned that May 16<sup>th</sup> is the Annual Firehouse Fish Fry and the Town Wide Garage Sale is being held on Friday and Saturday. Marc also informed the Council that Shannon will be at the next Town Council meeting to talk about the water looping.

**Marc adjourned the Town Council Meeting**

**Attest:**



Steve Parks Clerk-Treasurer

*Minutes prepared by Susie Sheffer*

