

**TOWN OF
DAYTON, INDIANA**

 **ORIGINAL**

**UTILITY BOARD
Telephone Meeting**

SETTLED:

INCORPORATED:

**Minutes of
March 25, 2021**

These minutes are not intended to be a verbatim transcript.
Audio of this meeting can be found at Dayton.in.gov.

TOWN COUNCIL:

Jen Manago, Town Board President
Stan Kyger, Town Board Vice President
Ron Koehler, Utility President
Carla Snodgrass, Utility Vice President
Ashley Stevenson, Council Member

CLERK-TREASURER:

Michelle Frewerd C/T

Utility President, Ron Koehler called the meeting to order. In attendance on the phone were: Council Members, Jen Manago, Carla Snodgrass, Stan Kyger and Ashley Stevenson. Also present were Town Attorney, Reid Murtaugh, Mark Harlow and Marshal Taylor. Mike Smith from BF&S and Greg Milakis were also present on the phone.

Attorney:

None

Baker Farms:

Phase 1- Mike Smith stated that BF&S is recommending the acceptance and approval of Phase 1 for Baker Farms.

Jen Manago made a motion to accept Phase 1 of Baker Farms Subdivision into the Town of Dayton...Ron Koehler seconded the motion...carried roll call vote 5-0.

Ron Koehler-Yes

Stan Kyger-Yes

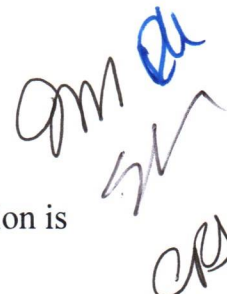
Carla Snodgrass-Yes

Ashley Stevenson-Yes

Jen Manago-Yes

Greg Milakis has provided the town with a \$10,000 check to hold surety until the corrosion is complete.

Ron Koehler stated that the council has always received packets before each meeting that contained the most important documents and reports on the agenda. He read the Internal Control Ordinance which requires the Clerk to upload documents to a shared folder and or printed upon request. He stated that the Clerk-Treasurer refuses to abide by the Internal Control Ordinance, and last month refused to even print the documents and make the meeting packets. Her lack of cooperation required the meeting to be canceled.



Ron Koehler welcomed the town's new Utility Clerk and thanked her filling in and making the meeting packets for the meeting.

Adjustment Report:

January 2021 and February 2021

Wait until next month when Michelle is present because there's an exceptional amount of adjustments.

304 Dayton Rd:

Fire totaled house on March 2, 2021.

Jen Manago made a motion to send a final bill and close the utility account for 304 Dayton Road effective March 2...Stan Kyger seconded the motion...carried roll call vote 4-0.

Stan Kyger-Yes

Jen Manago-Yes

Carla Snodgrass-Yes

Ashley Stevenson-Yes

Ron Koehler-Abstained

Utility Office Hours:

Ron Koehler made a motion that Bridget work Monday-Friday 9-3...Stan Kyger seconded the motion...carried roll call vote 5-0.

Jen Manago-Yes

Stan Kyger-Yes

Carla Snodgrass-Yes

Ashley Stevenson-Yes

Ron Koehler-Yes

Ashley asked when they were going to discuss opening town hall back up to the public and start having in person meetings again. Ron and Jen stated that it would be hard to have in person meetings with the public attending and trying to social distance. Ashley suggested that seating could be limited or the meeting could be outside.

Utility Superintendent Report:

Copper/Lead Testing- Required every 3 years to test a certain number of residents for lead and copper. For Dayton's size we are required to test 10 residents. Will be doing the testing in July for 2021.

Prairie Lane Lift Station Radio- Quit sending the notification messages to his phone when there are issues. New one shipped and installed.

State Road 38- Meeting took place on the 22nd of March. There will be a 2nd meeting at the Church. Meeting is set for April 15th at 10am at Dayton United Methodist Church.

South Yost Drive- Town intended to add this road onto the Community Crossing Grant but found out that it is a INDOT road so we could not add it to the grant application.

TDS Automation- In 2019 TDS signed and paid the Utility Service Agreement. They also issued a check for \$3000 for the Site Review. The project has been closed out. \$2262.26 is left from the \$3000 after cost from the Utility Service agreement, site review fees from BF&S and work Mark has done which needs to be reimbursed to TDS.

Ron asked if they could approve it at the April's meeting.

At the February meeting, Mark mentioned about the fence repair. Mark met with Mr. Fence it and the cost estimate is \$354 to repair fence at homeowner's house.

Handwritten signatures and initials:
pu
m
CR

Sick Time rollover:

Still working on sick time policies for full-time employees.

Reports of Council Members:

Jen- Tippecanoe County Waste having an electronic recycling. Asked Reid if they need a resolution or ordinance to set up payment plans. Reid stated that he would look into it.

Dayton United Methodist Church has been donating \$1000 a month to help people with their utility bills. Jen stated that the Utility Service Board is responsible for these payments and will make the decisions on who is eligible for the money.

Ron Koehler adjourned the meeting.

Attest:

Michelle Frewerd
Clerk Treasurer

AM
W
CPS
RL