

TOWN OF DAYTON, INDIANA

ORIGINAL

Town Council Meeting

SETTLED 1827

CORPORATED 1970

Minutes of

March 17, 2026

7:00pm

APPROVED

These minutes are not intended to be a verbatim transcript. Audio of this meeting is on file in the Town Clerk's Office.

TOWN COUNCIL:

TEMPORARY CLERK-TEASURER

Marc Buhrmester, Town Board President
Rocky Richards, Utility Board President
Steve Schuhle, Town Board Vice President
Carla Snodgrass, Utility Board Vice President
Mike Harris, Board Member, Streets & Roads

Susie Sheffer

Marc Buhrmester, Town Council President, called the meeting to order. Present were Carla Snodgrass, Marc Buhrmester, Mike Harris and Steve Schuhle. Rocky Richards was Absent. Also present were Patrick Jones, Town Attorney, Susie Sheffer (Temporary) Clerk-Treasurer, Robert Taylor, Town Marshal and Kurt Delzer

Marc Buhrmester explained the ordinance for Additional Appropriations from the TIF Fund. **Ordinance 2026-7: Additional Appropriations from TIF Fund for Police Wages, Machinery & Equipment, & Other Services & Charges.**

After the council's discussion, Marc made a motion to adopt Ordinance 2026-7. Steve Schuhle seconded the motion. Roll Call Vote: Marc-Yes, Steve-Yes, Mike-Yes, Carla-No. Motion carried 3-1

Guest Presentations:

Tim Clark - INTAC Management Group, LLC, Lafayette, IN 47903 – Tim presented to the Council **Resolution 2026-8: A Resolution Adopting an Updated ADA Transition Plan for the Town of Dayton.** Tim provided the council with a list of requirements that need to be completed for this certification. He stated that an online test must be taken by the ADA

Handwritten signatures and initials: RST, MR, CES, MB

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Coordinator, Carla Snodgrass. The test consists of 30 questions of which 27 must be answered correctly.

Marc Buhrmester, Council President, made a motion to pass Resolution 2026-8. Motion was seconded by Carla Snodgrass. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0.

Tim Clark then presented Resolution 2026-9: A Resolution Adopting an Updated Title VI Implementation Plan for the Town of Dayton.

Marc made a motion to pass Resolution 2026-9. Motion was seconded by Carla. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Christopher Limiac – BF&S Civil Engineers, Lafayette, IN 47901 –

Dunbar Electric Plan Review

Chris presented to the Council members BF&S's review recommendations for the Dunbar Electric Plan. He addressed any questions from the Council. Marc Buhrmester, Council President, made a motion to accept BF&S's recommendations. Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0.

Heartland Estates Subdivision (aka Baker Farms West) Task Order

Chris presented to the Council members BF&S's task order proposal to complete a development plan submittal and drainage review for the proposed Heartland Estates Subdivision Site Development project. The Heartland Estates Subdivision Site is situated on 48 acres west of the Baker Farms Subdivision. The task order proposal cost is not to exceed \$12,500.00.

After Council discussion, Marc Buhrmester, Council President, made a motion to accept the Heartland Estates Subdivision Plan Review with a cost not to exceed \$12,500.00. Steve Schuhle seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0.

Development Guide & Standards Update Task Order

Chris explained to the Council that this task order proposal is in response to the Town of Dayton's desire to update and modernize their development standards and guidelines and specifications for new development to adhere to with the Town of Dayton. He provided the scope and costs associated with this task order that will not exceed \$23,900.00.

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Marc Buhmester, Council President, made a motion to accept and sign the Development Guide & Standards task order with a cost not to exceed \$23,900.00. Steve Schuhle seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Water Project Discussion

Chris provided the Council with Water Main Loop cost estimates at the budget level cost estimate for each individual looped sections of water main. This assumes water main loops are contracted as individual project phases. He then provided the Council with an alternative cost schedule for the watermain extensions and loop sections if procured as a single project.

Chris said that BF&S recommends the Town talk with their Grant Administrator to determine which projects were best for the town.

Marc said he will reach out to Shannon, the Grant Administrator, and will bring his findings to the next Council Meeting.

Attorney - Patrick said he had no update for the council in regards to the transfer of the County's right of way on Dayton Road South for Dayton's portion of E 375 S. He has not heard back from the County but will follow up with them and will report back at next council meeting.

UZO Image Changing Billboard Survey – There is an amendment as it relates to Video Billboards to be permitted to change more often than once every minute. Patrick said that he was asked by the BZA to reach out to the Town of Dayton Council to see if they were in favor or not in favor of the amendment. The Town Council said that they are okay with video billboards changing every minute or longer.

Allowance Docket – Marc made a motion to accept the February Allowance Docket for \$27,504.42. Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Claims Docket – Marc made a motion to accept the March 17, 2026, Claims Docket for \$102,988.80. Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Reports – Marc made a motion to accept the Appropriation Report (January 2026), the Bank Reconciliation (Dec. 2025, January 2026), the Fund Report (January 2026), and the

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Revenue Report (January 2026). Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Old Outstanding Check – Marc reported that Suzy Bass found there was an outstanding check dating back to 2023. It was check #132 in the amount of \$264.30. Marc made a motion to receipt in check #132 into the general fund. Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Approval of Minutes:

- Utility Board Meeting Minutes 2/17/2026
- Town Council Meeting Minutes 2/17/2026
- Special Meeting Minutes 2/24/2026

Carla brought it to the Council's attention that the title of temporary clerk-treasurer shown in the minutes was stated as Temporary Deputy Clerk-Treasurer. The town does not have a Deputy Clerk-Treasurer position. Steve made a motion to amend the Utility Board Minutes 2/17/2026, the Town Council Minutes 2/17/26 and the Special Meeting Minutes 2/24/2026 to reflect the title as Temporary Clerk-Treasurer. Carla seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Marc then made a motion to accept the amended Utility Board Minutes 2/17/26, the amended Town Council Minutes 2/147/26 and the amended Special Meeting Minutes 2/24/26. Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes.

Clerk-Treasurer Report -None

Area Plan Representative Report:

- **Ordinance 2026-10:** Approves UZO Amendment #124 creating 40' height limits in multi-family zones in West Lafayette and some changes to the ADU (accessory dwelling units) section of the ordinance.

Steve made a motion to accept and add Ordinance 2026-10. Marc seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes. Motion carried 4-0

Police Report: Traffic Study

The Town Marshall, Scott Taylor informed the Council that INDOT did a traffic study on March 9, 2026. INDOT erected a traffic study camera on the corner of Dayton Road and Walnut St.

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The traffic study lasted between 24-48 hrs. It counted the number of vehicles and type of vehicles. INDOT will provide the results of the study to the Town of Dayton.

New Business:

- **Ordinance 2026-11: An Ordinance Amending Ordinance 2026-1, Salary and Compensation for Non-Elected Employees for 2026**

Marc made motion to suspend rules and pass Ordinance 2026-11. Steve seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes.

Mike Harris made a motion to increase the Clerk Treasurer Assistant an hourly pay increase of \$5.00. Marc Buhrmester seconded the motion. Roll Call Vote: Mike-yes, Steve-yes, Marc-yes, Carla-yes.

- **Discussion on filling Clerk-Treasurer position.**

Patrick Jones, the attorney, provided the council with a summary of the law and the steps that must be followed for filling the Clerk-Treasurer position. Since the vacancy was caused by death, the council shall meet and select an individual to fill the vacancy not later than thirty(30) days after the president of the town council receives notice of the death from the Circuit Court Clerk. Patrick said that he would fulfill the first step by sending the notification to the County. The second step is that the town must post the position and its requirements. Marc said he will put together a draft of the posting and send it to each of the council members for them to review and provide their input.

Old Business:

- **Billboard Lease discussion.**

Carla Snodgrass reported to the council that she was only able to receive a response from one of the appraisal companies she contacted. That appraiser said that a formal appraisal would be between \$2,000.00 & \$4,000.00. However, an Opinion of value would be around \$1,000.00. Patrick said that an appraisal of the fair market value of the land is still needed and that there is a list of appraisers and he will try and get that list to the council.

- **Architect for second floor of Town Hall –No Update**

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Public Comment:

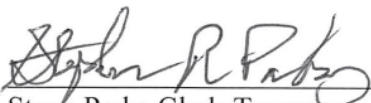
Joseph Odereo- 543 Favorite Dr addressed the council. He wanted to let the council know how helpful Deputy Evan Tislow was to him when he was in need and how much he appreciated it.

Council Comment:

Marc said he had applied for an SIA Grant using the received information on Video Cameras and a drop-down screen and monitors to be used in the Town Hall.

Marc adjourned the Town Council Meeting

Attest:



Steve Parks Clerk-Treasurer

Minutes prepared by Susie Sheffer

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