

**TOWN OF
DAYTON, INDIANA**

Utility Board

**SETTLED:
1827**

**INCORPORATED:
1970**

**Minutes of
February 18, 2025
7:00 p.m.**

These minutes are not intended to be a verbatim transcript.

Audio of this meeting is on file in the Town Clerk's Office or on the Town of Dayton's YouTube Channel

TOWN COUNCIL:

Marc Buhrmester, Town Board President
Steve Schuhle, Town Board Vice President
Leah Copas, Utility President
Rocky Richards, Utility Vice President
Carla Snodgrass, Council Member

CLERK-TREASURER:

Bridget Cadwallader

Utility Board President, Leah Copas called the meeting to order. Present were Marc Buhrmester, Rocky Richards, Leah Copas, and Steve Schuhle. Also, present were Attorney Patrick Jones, Town Clerk-Treasurer, Bridget Cadwallader, and Town Marshal, Scott Taylor.

Attorney:

Ordinance 2025-4.

Leah made a motion to suspend the rules and read by title only and pass on first reading. Marc seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, and Marc-yes. Motion carries. Bridget read Ordinance 2025-4 by title, "Ordinance 2025-4 An Ordinance Establishing A Permit Process For Excavations In The Right-Of-Way Of The Town Of Dayton."

Leah made a motion to adopt Ordinance 2025-4 on first and second reading. Marc seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, and Marc-yes. Motion carries.

New Business:

Adjustment Report- Leah made a motion to approve the adjustment report dated 01/01/2025 through 01/31/2025. Marc seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, and Marc-yes. Motion carries.

Field Utility Personnel Clothing Allowance- Leah made a motion to approve \$600.00 a piece to be spent by the end of March at Tractor Supply for apparel for our two-part time field utility personnel. Marc seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, and Marc-yes. Motion carries.

Marc explained the utility office was always under the clerk. It was changed a few years ago by the old board. The board discussed returning the responsibility of the utility office for billing and collection of utility rates and charges and the supervision of employees responsible for those billings and collections back over to the town clerk. The board agreed on the attorney drafting the ordinance but not allowing the clerk to have the sole responsibility of hiring and terminating an employee, this will be a board decision.

The board discussed selling two of the town trucks. The Chevy truck is ready to sell, the Ford will be a few months. The board agreed to start the process of selling the Chevy truck. Marc asked Rocky to work on the sale of the trucks. Marc made a motion to sell the Chevy truck with the hitch plow, and

[Handwritten signatures and initials in the bottom right corner, including a large 'X' and 'MB']

spreader. Marc asked that once it is listed that we make it public by social media and the town website. Leah seconded the motion. Roll call vote. Steve-yes, Leah-yes, Rocky-yes, and Marc-yes. Motion carries.

Old Business:

None

Public Comment:

None

Council Comment:

None

Adjourn:

Leah adjourned the meeting.

Attest:



Bridget Cadwallader
Clerk-Treasurer

