

ORIGINAL

AN ORDINANCE ESTABLISHING SALARY AND COMPENSATION
FOR EMPLOYEES AND ELECTED OFFICERS

WHEREAS, IC 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the town clerk-treasurer, the town marshal and other town officers and employees.

WHEREAS, the Town Council and the Town Utility Service Board wish to establish the salaries that shall be effective January 1, 2016.

Therefore, be it ordained by the Town Council and the Town Utility Service Board that the following salary schedule shall be in full force and effect January 1, 2016. The ordinance reflects bi-weekly payroll amounts.

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ELECTED OFFICERS:						
	Title:	Rate Per(1):	General:	Water:	Wastewater	Total:
	Town Councilmen	bi-weekly	66.68	66.66	66.66	200.00
(1)	Council President	bi-weekly	25.00	25.00	25.00	75.00
(2)	Additional Meetings	each	(2)	(2)	(2)	75.00
(3)	Clerk-Treasurer	bi-weekly	394.09	394.09	394.09	1,182.28

(1) In addition to the established Town Councilmen salary

(2) The Town Council shall be paid additional compensation of \$75.00 per meeting that is attended for the benefit of the Town or the Town Utilities. Funds to be paid for will vary based on meeting attended.

(3) The Town will contribute up to \$350.00 per month, or \$161.54 per bi-weekly payroll, towards health insurance for the Clerk-Treasurer. If this is a reimbursement of independently purchased insurance, the reimbursement shall be made after verification of cost is provided to the Town. Reimbursements shall be made through the payroll system, and deductions made in accordance with taxing authorities.

Initials of Town Council:

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APPOINTED OFFICERS			
	Title:	Rate Per:	General: Total:
(1,2)	Town Marshal	bi-weekly	2,192.30 not to exceed 2,200.00
(2)	Chief Deputy Marshal	bi-weekly	
	Deputy Marshal	hour	10.00 to 25.00 10.00 to 25.00
	Deputy Marshal - Probationary	hour	10.00 10.00
	School Traffic Guard	hour	20.00 20.00
(3)	CLOTHING ALLOWANCE:		
	Town Marshal	year	600 600
	Chief Deputy Marshal	year	600 600
	Deputy Marshal	year	600 600

(1) The Town will contribute up to \$350.00 per month, or \$161.54 per bi-weekly payroll, towards health insurance for the full-time Town Marshal, and if applicable, the full-time Chief Deputy Marshal. If this is a reimbursement of independently purchased insurance, the reimbursement shall be made after verification of cost is provided to the Town. Reimbursements shall be made through the payroll system, and deductions made in accordance with taxing authorities.

(2) The employee is responsible for the employee's portion of PERF. The Town shall pay the employer's portion of PERF behalf of the Town Marshal and the Chief Deputy Marshal

(3) Clothing allowance shall be paid half to all officers with their January, 2016 payroll. The remaining half shall be paid July, 2016 payroll.

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OTHER TOWN EMPLOYEES						
	Title:	Rate Per:	General:	Water:	Wastewater	Total:
	Laborer	hour	(1)	(1)	(1)	UP TO 20.00
	Utility Superintendent	hour		50%	50%	UP TO 25.00
(2)	Utilities Clerk	hour		5.00 to 10.00	5.00 to 10.00	10.00 to 20.00

(1) Fund charged will vary based on duties performed

(2) Hours shall not exceed 40 per week unless prior authorization is acquired

The Town shall also pay compensation of \$85.00 to the person cleaning Town Hall one time per month. The Town shall pay an additional \$55.00 per month for cleaning Police Station. These amounts shall be paid for from the Town's General Fund.

Initials of Town Council

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The Personnel Policy Manual, as adopted on the 5th day of November 2012, and as updated from time to time, is incorporated herein. Leave of absences and other personnel policies are addressed in this manual.

In addition to the above salaries established above, the Town Attorney shall serve on a contractual basis, and receive the amount of \$12,840.00 per year. This amount shall be paid quarterly, at regularly scheduled board meetings in March, June, September, and December. \$1070.00 shall be paid from the Town General Fund, \$1070.00 shall be paid from the Water Operating Fund, and \$1070.00 shall be paid from the Wastewater Operating Fund quarterly.

This ordinance is adopted in compliance with the Indiana Code 36-5-3-2, mandating the town legislative body establish salaries for town officials, officers, and employees.

This ordinance shall be in full force and effect this 7 day of Dec, 2015.

Ayes

Nays





Attest:



Ronald Koehler, Clerk-Treasurer

Initials of Town Council